

POQUOSON CITY SCHOOL BOARD MEETING
October 20, 2020 – 6:00 P.M.
CITY OF POQUOSON COUNCIL CHAMBERS

Present: Garry Carter, Chairman
Michelle Sheeler, Vice Chair
Jeremy Jordan
Jonathan Ingram
Craig Freeman
Christy Helsel
Cassidy Spakes, Student Representative
Arty Tillett, Superintendent
Antonia Fox, Ed.D., Assistant Superintendent for Instruction and Support Services
Lenna Reimers, Clerk of the Board

I. CALL TO ORDER, PLEDGE TO THE FLAG. Chairman Carter called the meeting to order at 6:00 p.m. Cassidy Spakes, a junior at Poquoson High School, led in the Pledge of Allegiance to the flag and read a poem titled *“Six Feet Apart.”*

II. ADDITIONS AND/OR MODIFICATIONS TO THE AGENDA. Addition was made to VII-D; Authorization for Superintendent to Sign a Contract for the Installation of an HVAC System in the PHS Gym.

III. RECOGNITIONS.

A. Recognition of the 2019-2020 Teachers of the Year Video Presentation.

IV. PRESENTATIONS.

A. School Opening Update. Mr. Tillett, Superintendent, presented an update on the opening of schools. A video was shared on the 4th and 5th grade students returning to school under the hybrid plan on October 12. He spoke on the next steps for transitioning secondary students back into schools under the hybrid plan.

B. Financial Update. Mrs. Tara Woodruff, Executive Director of Finance, presented an overview of CARES funding. She shared information on Impact Aid, which is a U.S. Department of Education program that provides financial assistance to local school divisions. She stated that PCPS had 590 federally connected students, which was about 28% of total student enrollment. Active Duty Military accounts for about 51% of these students. The 2020 Impact Aid information will go out to families on Wednesday, October 28, and needs to be completed as soon as possible, but no later than November 6, 2020.

C. Operations Update. Mr. Steve Pappas, Executive Director of Operations, presented information on grants received for three safety enhancements; non slip paint for ramps at PMS learning trailers, strobe lights to the front and rear of the bus, and added optional stop arm to the rear of the bus. He presented on how food service delivers meals to the classrooms for students. He also gave an update on the PMS modernization project, to include a project timeline.

D. Instructional Update. Dr. Antonia Fox, Assistant Superintendent for Instruction and Support Services, presented the School Board a presentation on RUVNA Electronic Health Screener. She gave the Board an update on Canvas. She shared with the community information on Virtual Open House.

V. PUBLIC COMMENT. There were none.

VI. CONSENT AGENDA.

- A. Approval of Minutes of September's Regular Meeting *(Enclosed)*
- B. Approval of Financial Reports *(Enclosed)*
- C. Approval of Personnel Action *(Enclosed)*
- D. Authorization to Change Appropriation and to Accept and Expend Funds in Accordance with Attached Request *(Enclosed)*

Ms. Sheeler read the Consent Agenda above. Mr. Jordan made a motion to approve the Consent Agenda; Ms. Helsel seconded and a vote was taken.

VOTE: 6:0

Mr. Freeman, Aye; Mr. Ingram, Aye; Mr. Jordan, Aye; Mrs. Helsel, Aye; Vice Chair Sheeler, Aye; Chairman Carter, Aye

VII. OTHER MATTERS FOR CONSIDERATION.

A. Consideration of Approval of PCPS Capital Improvement Plan for FY22-FY26 *(Reading file Enclosed)*

Ms. Helsel made a motion to approve the PCPS CIP for FY22-FY26; Mr. Ingram seconded, and a vote was taken.

VOTE: 6:0

Mr. Freeman, Aye; Mr. Ingram, Aye; Mr. Jordan, Aye; Mrs. Helsel, Aye; Vice Chair Sheeler, Aye; Chairman Carter, Aye

B. Authorization for Superintendent to Sign a Purchase Agreement to purchase a 2019 Seventy-Seven Passenger, Gasoline School Bus *(Reading File Enclosed)*

Ms. Sheeler made a motion, seconded by Mr. Freeman, that the Superintendent Sign a Purchase Agreement for a 2019 Seventy-Seven Passenger School Bus. Vote was taken.

VOTE: 6:0

Mr. Freeman, Aye; Mr. Ingram, Aye; Mr. Jordan, Aye; Mrs. Helsel, Aye; Vice Chair Sheeler, Aye; Chairman Carter, Aye

C. Consideration of Approval of Proclamation for Bus Safety Week *(Enclosed)*

Mr. Jordan made a motion, seconded by Ms. Sheeler, that the Proclamation be approved. Vote was taken.

VOTE: 6:0

Mr. Freeman, Aye; Mr. Ingram, Aye; Mr. Jordan, Aye; Mrs. Helsel, Aye; Vice Chair Sheeler, Aye; Chairman Carter, Aye

D. Authorization for Superintendent to Sign a Contract with Warwick Mechanical Group for the Installation of an HVAC System in the PHS Gym (*Reading File Enclosed*)

Ms. Helsel made a motion, seconded by Mr. Jordan, that the Superintendent sign a purchase agreement for the Installation of an HVAC System in the PHS Gym. Vote was taken.

VOTE: 6:0

Mr. Freeman, Aye; Mr. Ingram, Aye; Mr. Jordan, Aye; Mrs. Helsel, Aye; Vice Chair Sheeler, Aye; Chairman Carter, Aye

VIII. COMMUNICATIONS AND/OR OTHER MATTERS BY SCHOOL BOARD AND/OR SUPERINTENDENT.

- Mr. Tillett: No comment
- Ms. Spakes: She presented an update on past and upcoming activities at each of the individual schools.
- Mr. Freeman: He welcomed Cassidy Spakes to the Board as student representative. He spoke on attending his first Special Education Advisory Committee (SEAC) meeting, and was very impressed with Ms. Reyher and her leadership. He commented on the number of emails he has received on returning students to school, and he asked parents to please have patience as PCPS administration works to bring students back to school as quickly and safely as possible.
- Mr. Ingram: He echoed Mr. Freeman's remarks on patience for reopening of schools. He welcomed Cassidy and thanked her for the inspirational poem. He encouraged the community and parents to follow PCPS on Facebook. He reminded the community about meals distributed to children between the ages of 1 and 18.
- Mr. Jordan: He welcomed Cassidy. He congratulated the Teachers of the Year for 2019-2020.
- Ms. Helsel: She welcomed Cassidy. She echoed Mr. Freeman's remarks.
- Vice Chair Sheeler: She welcomed Cassidy. She shared with the parents and community that the Board does want students in school, but to return in a healthy way.


- Chairman Carter: He congratulated the Teachers of the Year. He welcomed Cassidy to the Board. He thanked Poquoson City Council for their continued support. He spoke on his excitement for the Parent Cyber Café and thanked Mrs. Forrest for taking the lead on that project.

IX. MATERIAL FOR BOARD REVIEW.

X. ADJOURNMENT. There being no further business before the Board, Chairman Carter adjourned the meeting at 7:35 p.m.



Garry Carter, Ed.D., Chairman



Lenna Reimers, Clerk of the Board

11/17/2020

Date